

Neighborhoods, USA

2007 Neighborhood of the Year Award

Nomination Form

*Please complete the following nomination form, and **submit the original and six (6) copies and one (1) CD disk** to Robert Gibbons, Awards Chair, Neighborhoods, USA, 2007 Neighborhood of the Year Program, 1950 E Washington Ave #1, Madison, WI 53704-5278.*

*Nominations must be postmarked by **March 1, 2007***

In order for your nomination to be judged fairly, it must be submitted in the following manner:

- 1) Nominations may be typed using the form provided or computer generated using the same format;
- 2) Originals and duplicates must be on 8 1/2" x 11" white paper, and one (1) CD disk;
- 3) Forms should be stapled together with one staple in the left-hand corner. Please do not bind, place staples in both corners or at top, place in covers, or use paper fasteners;
- 4) Please **do not** add items such as a cover page or a table of contents that are not specifically requested;
- 5) Only entries submitted and signed by a representative of a neighborhood group will be accepted.

I. Basic Information

Please provide the following information in the space provided:

Neighborhood Name: _____

City & State: _____

Neighborhood Organization _____

Contact Person: _____

Position: _____

Address: _____

Telephone: Day _____ Eve _____ Fax _____ E-Mail _____

Name of nominated project or program: _____

Please check the category which best describes your project:

_____ Physical Revitalization/Beautification - Single Neighborhood

_____ Social Revitalization - Single Neighborhood

_____ Multi Neighborhood Project Partnerships

In order to help us better understand the context of your nominated project, please answer the following questions using no more than 6 single sided 8 ½ x 11 pages:

1. Briefly describe your neighborhood.
2. Briefly describe your neighborhood group, including information about its formation, some of its accomplishments, some obstacles that it has overcome, and the role it plays in the neighborhood arena in your city.

II. Information about the Nominated Project/Program

1. Describe the project/program that you are using as the basis of this nomination.
2. What prompted your group to develop this project? Did your group initiate this project, or was it initiated by a governmental entity or some other agency, foundation or corporation? What were you trying to accomplish?
3. What steps did your group take to develop this project? Specifically, please describe how your group involved neighborhood residents and other partners in the development and implementation of the project.
4. What were the main obstacles that your organization had to overcome to be successful with this project? How did you deal with these obstacles?
5. Please describe your efforts to build partnerships surrounding this project. What new partnerships have you developed as a result of this project?
6. Please list the key people involved in this project, including name, position, address and telephone number.

III. Attachments

Please attach the following:

1. A map showing the location of your neighborhood within your city.
2. A listing of income and expenses for the nominated project. Please list sources and amounts of income (donations, grants, in-kind support, volunteer commitments, etc.) and categories of expenses (supplies, postage, printing, etc.) plus amounts expended in each of these categories.
3. Up to 6 items which will help judges better understand your project. Possible attachments include photographs, plans, flyers, brochures, and letters of support.

IV. Signature

Please have the appropriate officer for your organization sign in the space designated:

I certify that the information contained in this nomination is correct:

Name (Please Print) _____

Signature _____

Title _____

Neighborhood Organization _____

Date _____ Amount Enclosed \$ _____

Remember.....

Nominations must be postmarked by **March 1, 2007**
Send completed nomination forms and the \$50.00 entry fee to

Robert Gibbons, Awards Chair
Neighborhoods, USA
2007 Neighborhood of the Year Awards
1950 E. Washington Ave. #1
Madison, WI 53704-5278
robert.gibbons@charter.net